



Congratulations on your engagement. You have a wonderful experience ahead of you.

The planning of a wedding is as unique as the couple involved.

From a simple wedding to an extremely elaborate wedding, they all take some planning , the only difference is how much.

Our Checklist has been split into two.

**Page 1.** An overall synopsis of things you may have to arrange. This may be all you require.

**Page 2.** A more detailed countdown to the wedding day.

Australia's Wedding Guide also have Budget Planner, Seating Charts, Guest List etc to help you in the planning.

Some items may or may not apply for your wedding but we hope you shall find this useful.

### We Are Engaged

- Announce engagement to family and friends via: Facebook, Twitter and social media, and Newspaper if required.
- Arrange an engagement party and enjoy the engagement.

### Things To Organise

Please note this Is a guide only. Plan "Your Day....Your Way".

- Some of the main things you need to work out are:
- Firstly to have a wedding or elope. If a wedding then read on.
- A Budget. Australia's Wedding Guide Budget Planner may be helpful.
- Choose a Wedding venue and set the date.
- Choose a caterer unless venue has an in house caterer.
- Choose a menu, consider guests (some may not be able to eat certain foods).
- Hire a wedding planner or coordinator if required or arrange the planning yourself.
- Plan the type of wedding you want, Beach, Vintage, Indoor, Outdoor, Church, Skydive, Nudist. etc.
- Contact a wedding official such as priest, celebrant or registry office.
- Choose a wedding party – bridesmaid's, groomsmen etc. if required.
- Make a guest list and work out numbers for reception.
- Book a reception venue and give number of guests.
- Arrange wedding insurance.
- Depending on wedding style, book any equipment, such as marquee, furniture etc.
- Start to shop for a wedding dress if not wearing a family heirloom.
- Start to shop for bridesmaid's dresses, shoes, etc.
- Work out with Fiancé the kind of suits for the Groom and Groomsmen.
- Plan and book a honeymoon or first night accommodation and then honeymoon.
- Choose the type of wedding transport, cars, horse and carriage, limousines etc.
- Choose a photographer if required.
- Choose a videographer if required.
- Choose a florist and start to work out what flowers you require, for bridal party, ceremony and reception etc.
- Book entertainment if required.

**NOTES:**

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Well the big occasion is getting closer and we hope you have not left everything until the last minute.

Below you shall find a Countdown to some things you may need to take care of as the day draws closer.

Australia's Wedding Guide also have Budget Planner, Seating Charts, Guest List etc to help you in the planning.

**3 or 4 Month Before the Wedding Day**

- Order invitations and any stationery
- Choose a wedding cake, bomboniere etc
- If You are honeymooning overseas, ensure all passports, vaccinations are up to date.
- Arrange a Master of Ceremonies, if having one.

**2 Months Before**

- Arrange a gift list and organise a gift registry if required. Look at Australia's Wedding Guide Gift Registry.
- Officials **MUST** be notified of intent to marry at least One fullmonth and no more than 6 months ahead of The wedding day. **This one is very important.**
- Arrange a wedding rehearsal is required.
- Collect and write the wedding invitations if not already done.
- Select wedding rings and arrange any alterations.

**6- 4 Weeks Before**

- Confirm reception arrangements.
- Confirm caterers, if required.
- Confirm any hired goods you have chosen.
- Confirm your honeymoon arrangements.
- Confirm floral arrangements with florist.
- Confirm arrangement with the wedding official if required.
- Confirm wedding insurance in place for gifts and holiday insurance.
- Confirm arrangements with photographer and videographer.
- Send out invitations if not already done.
- Keep a record of invitation acceptances, so you can notify venue of numbers.
- Plan hen's and buck's nights.
- Choose gifts for attendants.
- Order any alcohol if not supplied by venue.
- Hair and beauty rehearsals are entirely up to you. If you want to be sure all will look wonderful, then it is recommended.

**Only 2 Weeks To Go**

- Plan honeymoon clothes.
- Update Guest List and start writing thank you notes as gifts start to arrive.
- Advise venues and caterers of guest numbers.
- Check with caterers re some guest's special food requirements if there are any.
- Final wedding and bridesmaid dress fitting and alterations if required.
- Make wedding day appointments for hairdresser, makeup artist etc.
- Make sure all wedding party are aware of what is required from them on the day.
- If changing her name then the bride should notify all credit institutions, motor registration etc.
- Arrange the seating for the venue.
- Type up an alphabetical list of guests and table number with place cards for reception venue.

**1 Week to the Big Day**

- Go over all checklists and ensure everything has been done.
- Finalise any last minute items such as catering, photographer, music etc.
- Have a wedding rehearsal, if required.
- Final fitting for all outfits and accessories.
- Just double check all wedding transport is taken care of and any for quests from overseas and interstate has been taken care of from the church to reception etc.
- Pack an emergency kit for the day for the bride's mother to carry.
- Pack a suitcase for the honeymoon.
- Check all clothes and accessories for the wedding day are in order.
- Give gifts to attendants.

**TODAY Is The Day**

- Go to all appointments for hair and beauty.
- Ensure mother of the bride has emergency kit.
- Don't forget to be a few minutes late.....got to keep him wondering.
- **AND MOST IMPORTANTLY.** Have a wonderful day.

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